

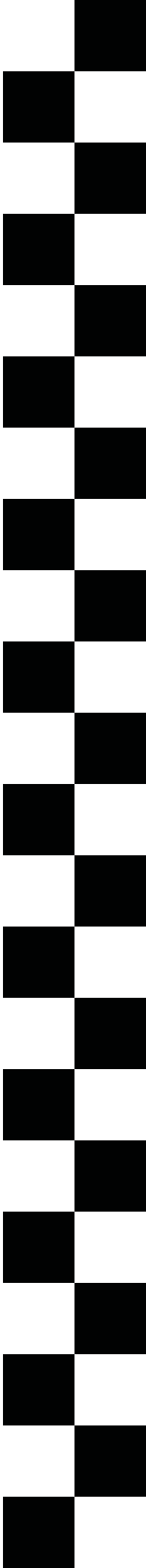


www.hdsys.net

Web User Order Entry Guide

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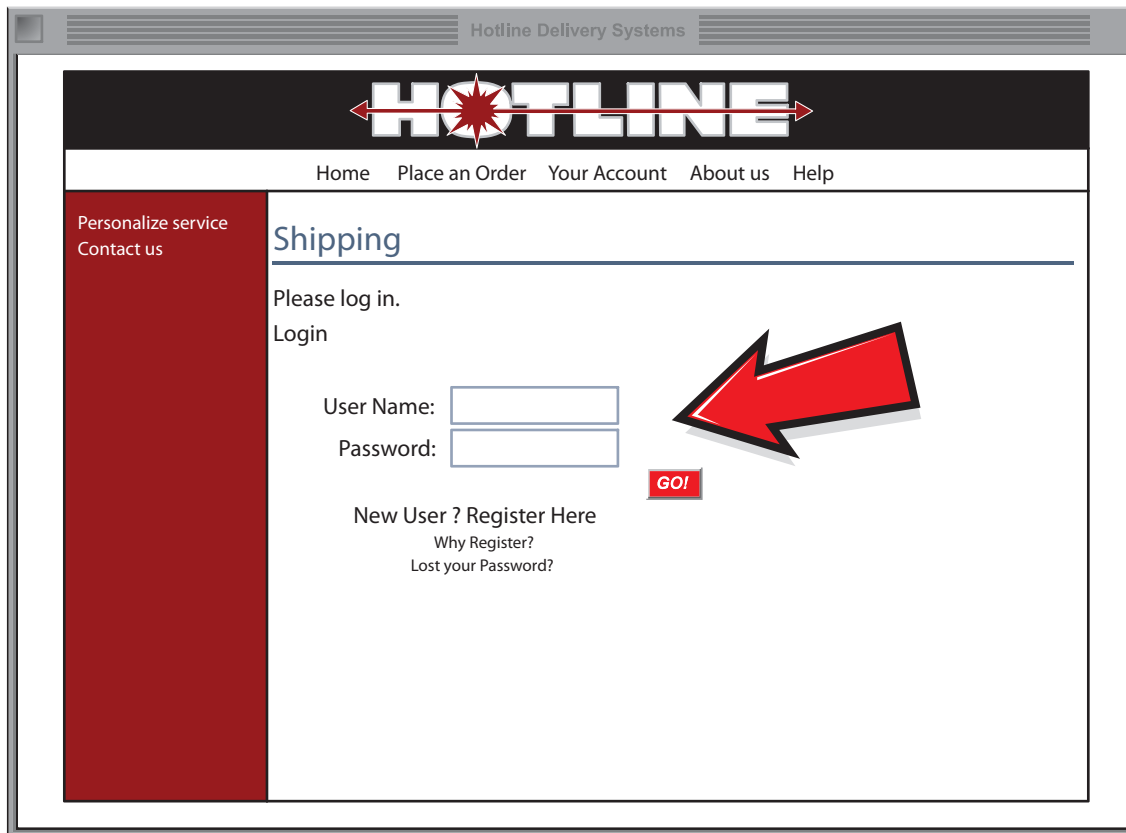


Introduction >

The purpose of this manual is to provide operating instructions for using Hotline's Internet based system for entering and tracking courier orders. If you have any questions, please call the Hotline customer operations line at (800)770-4656 or send email to info@hdsys.net.

Accessing the System >

To get started, point your browser to <http://www.hdsys.net> and enter your username and password.



The screenshot shows a web browser window with the title "Hotline Delivery Systems". The main content area features the "HOTLINE" logo at the top, followed by a navigation menu with links for "Home", "Place an Order", "Your Account", "About us", and "Help". On the left side, there is a red sidebar with links for "Personalize service" and "Contact us". The main heading is "Shipping". Below this, the text "Please log in." is followed by a "Login" section. This section contains two input fields: "User Name:" and "Password:". To the right of these fields is a red arrow pointing left towards the "GO!" button. Below the input fields, there are links for "New User ? Register Here", "Why Register?", and "Lost your Password?".

Once logged into the system the order form will appear:

The screenshot shows a web browser window with the title "Hotline Delivery Systems". The main header features the "HOTLINE" logo with a red starburst and arrows. Below the logo is a navigation menu with links: Home, Place an Order, Your Account, About us, and Help.

On the left side, there is a vertical red sidebar with a list of links: Shipping, Tracking, Edit preferences, Bar code entry, Reports, and Edit address book.

The main content area is titled "Shipping" and includes a sub-header "Required fields are in bold". Below this are three buttons: "Order", "Round Trip", and "Quote".

The "Order Form" section contains the following fields and options:

- Account: Sample Customer #1 (dropdown)
- Order: EZ Ship (dropdown)
- Your Name: John Smith
- Order: (empty)
- Your Phone: 214-555-1234
- Route: (empty)

Below the form fields is a "Switch Pickup and Delivery (Flip)" section with a "Switch" button. This section is divided into two columns: "Pickup (Stop1) Address Lookup" and "Stop 2 Address Lookup". Each column has input fields for Company, Address, Room, City, State (dropdown), Zip, Contact, Phone, and Shipto Code. Below each column are three checkboxes: "Residence", "My Address Only", and "Add to Address Book".

There is a "Notes:" section with a large text input area.

The "Service Items" section contains the following fields:

- Pieces: 1
- Weight: 10
- Ready Time: NOW (dropdown)
- Ready Date: NOW (dropdown)
- COD: (empty)
- Declared Value: 50
- Vehicle: ANY (dropdown)
- Description: (empty)

At the bottom of the form is a "Service Summary" section.

This is the form you will use to place an order. But before placing an order you may want set up your default settings (see next page).

Setting Preferences >

To set your personal preferences, select **Your Account** from the top menu list. The **Edit preferences** screen will appear as shown below. Setting **Shipping Preferences** will save default information that will come up when shipping packages.

Hotline Delivery Systems

Home Place an Order Your Account

Edit preferences
Edit address book
View invoices

Edit preferences

Shipping

Use this form to set your default shipping preferences.

Shipping defaults for Sample Customer #1

Save

Your Name: John Smith
Your Phone: 214-555-1234

Pickup Address Lookup	Delivery Address Lookup
Name: Sample Customer	Name:
Address: 123 Any Street	Address:
Address:	Address:
City: Dallas	City:
State: TX	State:
Zip: 75247	Zip:
Contact: John Smith	Contact:
Phone: 214-555-1234	Phone:
Client Code: PNMT	Client Code:

Residence Add to Address Book Residence Add to Address Book

Notes:

Service Items

Pieces: 1 Weight: 10 Declared Value: 50

Vehicle: NOW Description:

Service: ANY Packaging:

Billing Information

Payment Type: Bill Me

Reference: B/L(Alias):

HOTSHOT

The **EZ Ship preferences** allows you to set common shipping locations for your account and to place orders quickly and easily.

The **Tracking preferences** allows you to set the preferences for tracking packages quickly and easily when logged into the e-courier.com website.

The **Administration preferences** allow you to add other users to your account and edit account profiles.

The menu on the left provides options to edit your **personal address book**.

Entering Courier Orders >

To place an order, log into the Hotline website at <http://www.hdsys.net> and the **Shipping** page will load. If you have set default settings they will appear automatically as displayed below.

Hotline Delivery Systems

HOTLINE

Home Place an Order Your Account About us Help

Shipping
Tracking
Edit preferences
Bar code entry
Reports
Edit address book

Shipping

Required fields are in bold

Order Round Trip Quote

Order Form

Account **Sample Customer #1** Order EZ Ship

Your Name: **John Smith** Order

Your Phone: **214-555-1234** Route:

Switch Pickup and Delivery (Flip) Switch

Pickup (Stop1) Address Lookup Stop 2 Address Lookup

Company **Sample Customer** Company

Address **123 Any Street** Address

Room Room

City **Dallas** City

State **TX** State

Zip **75247** Zip

Contact **John Smith** Contact

Phone **214-555-1234** Phone

Shipto Code **PNMT** Shipto Code

Residence Residence

My Address Only My Address Only

Add to Address Book Add to Address Book

Notes:

Service Items

Pieces **1** Weight **10**

Ready Time **NOW** Ready Date **NOW**

COD Declared Value **50**

Vehicle **ANY** Description

Service Summary

To obtain a price and service quote before placing the order, click the **Quote** button. The **quote screen**, which appears below, will list all of the available services based on the time of day and size of the shipment, the cost for the delivery for each service type and the expected delivery time for each service.

Once you click the **QUOTE** button, a screen similar to the following will appear:

Hotline Delivery Systems

HOTLINE

Home Place an Order Your Account About us Help

Shipping
Tracking
Edit preferences
Bar code entry
Reports
Edit address book

Shipping

Quote

From Zip: 75247 To Zip: 75201 Weight: 10 lbs. Ready: 2/15/2008 09:01AM

Deliver By Click To Sort	Service	Rate Click To Sort	Carrier Click To Sort	
Tue Feb 15				
10:16AM	Hotshot	\$25.95	Hotline	Select
05:30PM	Economy	\$18.17	Hotline	Select
11:31AM	Regular	\$20.76	Hotline	Select

Delivery Times **Service Types** **Price**

To proceed to with an order, decide the **service** you want and click the **Select** option to the right of the **service type**.

You will be returned to the **order screen** as shown below. Note the highlighted differences.

Hotline Delivery Systems

HOTLINE

Home Place an Order Your Account About us Help

Shipping
Tracking
Edit preferences
Bar code entry
Reports
Edit address book

Shipping

Required fields are in bold

Order Round Trip Quote

Order Form

Account	Sample Customer #1	Order	EZ Ship
Your Name:	John Smith	Order	
Your Phone:	214-555-1234	Route:	

Switch Pickup and Delivery (Flip)

Pickup (Stop1) Address Lookup	Stop 2 Address Lookup
Company	Company
Address	Address
Room	Room
City	City
State	State
Zip	Zip
Contact	Contact
Phone	Phone
Shipto Code	Shipto Code
Residence <input type="checkbox"/>	Residence <input type="checkbox"/>
My Address Only <input type="checkbox"/>	My Address Only <input type="checkbox"/>
Add to Address Book <input type="checkbox"/>	Add to Address Book <input type="checkbox"/>

Notes:


Service Items

Pieces	1	Weight	10
Ready Time	NOW	Ready Date	NOW
COD		Declared Value	50
Vehicle	ANY	Description	

Service Summary

Service: **HOTSHOT**

Ready Time:	09:01AM	Ready Date:	2/15/2008
Due Time:	11:31AM	Due Date:	2/15/2008
Amount:	\$20.76		



To place an order, click the **Order** button. The system will check to verify that you have completed all of the appropriate fields. If the fields are not completed appropriately, you will receive an **error message** similar to the one below when you try to save the order.



Completing the Order >

Once you click on the **Order** button, if all of the required information is entered on the order, you will receive a **confirmation job number**. In this case the job number is 140285.

The screenshot shows the 'Hotline Delivery Systems' website interface. At the top, there is a navigation menu with links for 'Home', 'Place an Order', 'Your Account', 'About us', and 'Help'. The main heading is 'Shipping'. Below this, there are links for 'Print: This Order | BOL | Destination Map', 'Labels: Default | Small | 4x6 | Pieces | Pieces 4x6', and 'Ship Another From: This Location | Default Location | Another Location | R/T'. A red arrow points to the 'Order' button in the 'Order Form' section. The form contains the following fields:

Account	Sample Customer #1	Order	
Your Name:	John Smith	Order	140285
Your Phone:	214-555-1234	Route:	

Pickup (Stop1) Address Lookup	Stop 2 Address Lookup
Company: Sample Customer	Company:
Address: 123 Any Street	Address:
Room:	Room:
City: Dallas	City:
State: TX	State:
Zip: 75247	Zip:
Contact: John Smith	Contact:
Phone: 214-555-1234	Phone:
Shipto Code: PNMT	Shipto Code:
Residence <input type="checkbox"/>	Residence <input type="checkbox"/>
My Address Only <input type="checkbox"/>	My Address Only <input type="checkbox"/>
Add to Address Book <input type="checkbox"/>	Add to Address Book <input type="checkbox"/>

Notes:

Service Items			
Pieces	1	Weight	10
Ready Time	NOW	Ready Date	NOW
COD		Declared Value	50
Vehicle	ANY	Description	

Note that the system will check when the order is saved to make sure that the **“Ready Time”** of the order is not in the past. If it is, the **Quote Screen** will appear again when you enter the order with a message at the top that says:

“Ready time is more than 5 minutes earlier than the current time!”

This will occur if more than 10 minutes elapses between the time you get the Quote and the time you try to place the order.

There are various options available to you once you have saved the order.

If you are going to enter multiple shipments, you will want to use the **Ship Another From** options. The three options are:

This Location: this brings up a new order form with the pickup address the same as on the previous order and the delivery address blank.

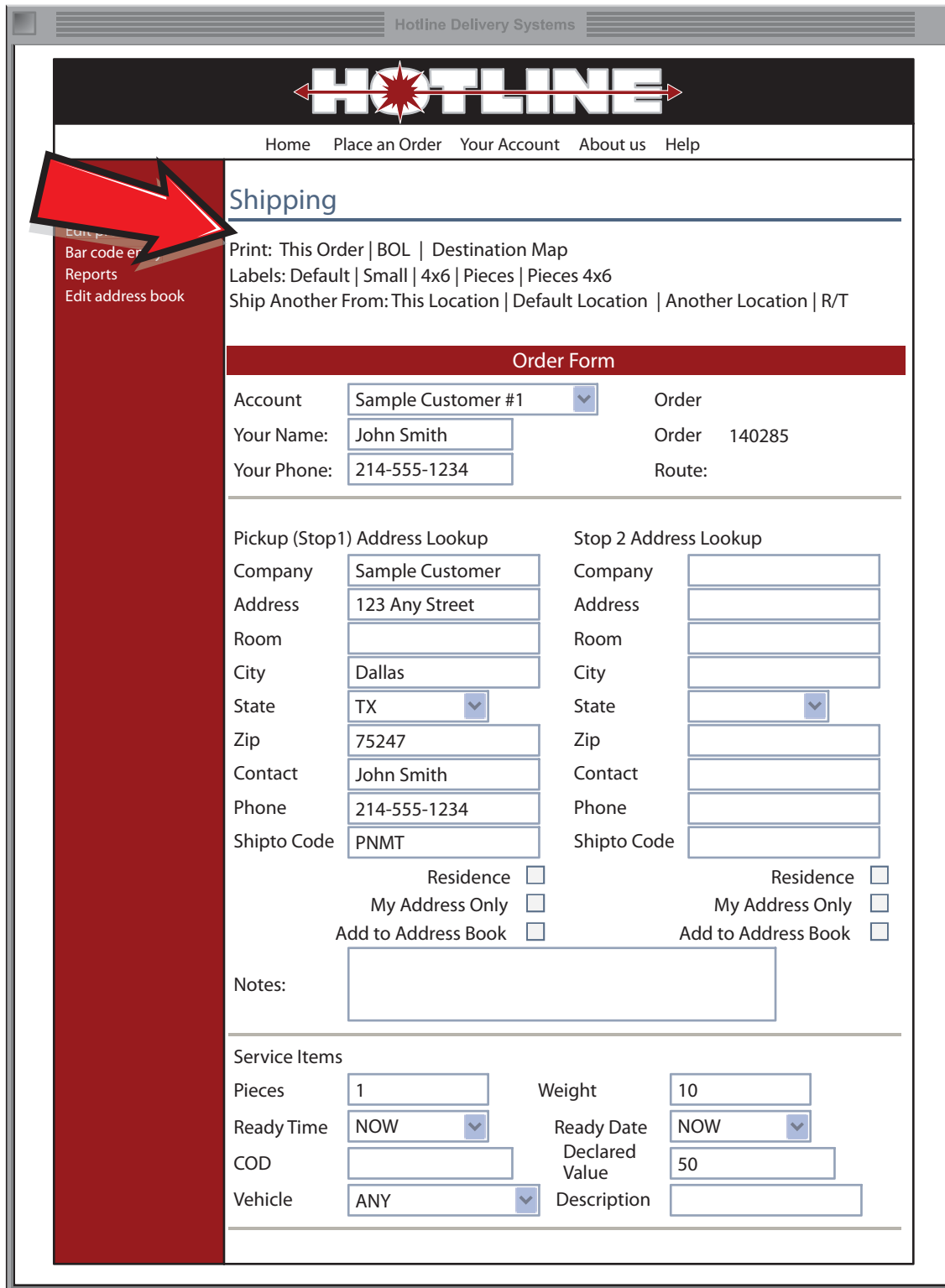
Default Location: this brings up a new order form with your defaults as set in your preferences filling in the form.

Another Location: this brings up an order form with both the origin and destination blank.

R/T: this is the “Round Trip” option which brings up a new order form with the origin and destination switched.

Note that in all of these cases you will still need to get a quote and save the order!

To print a manifest, click on **This Order** from the **Print** options as seen below.



Hotline Delivery Systems

HOTLINE

Home Place an Order Your Account About us Help

Shipping

Print: This Order | BOL | Destination Map
Labels: Default | Small | 4x6 | Pieces | Pieces 4x6
Ship Another From: This Location | Default Location | Another Location | R/T

Order Form

Account	Sample Customer #1	Order
Your Name:	John Smith	Order 140285
Your Phone:	214-555-1234	Route:

Pickup (Stop1) Address Lookup	Stop 2 Address Lookup		
Company	Sample Customer	Company	
Address	123 Any Street	Address	
Room		Room	
City	Dallas	City	
State	TX	State	
Zip	75247	Zip	
Contact	John Smith	Contact	
Phone	214-555-1234	Phone	
Shipto Code	PNMT	Shipto Code	
Residence	<input type="checkbox"/>	Residence	<input type="checkbox"/>
My Address Only	<input type="checkbox"/>	My Address Only	<input type="checkbox"/>
Add to Address Book	<input type="checkbox"/>	Add to Address Book	<input type="checkbox"/>

Notes:

Service Items

Pieces	1	Weight	10
Ready Time	NOW	Ready Date	NOW
COD		Declared Value	50
Vehicle	ANY	Description	

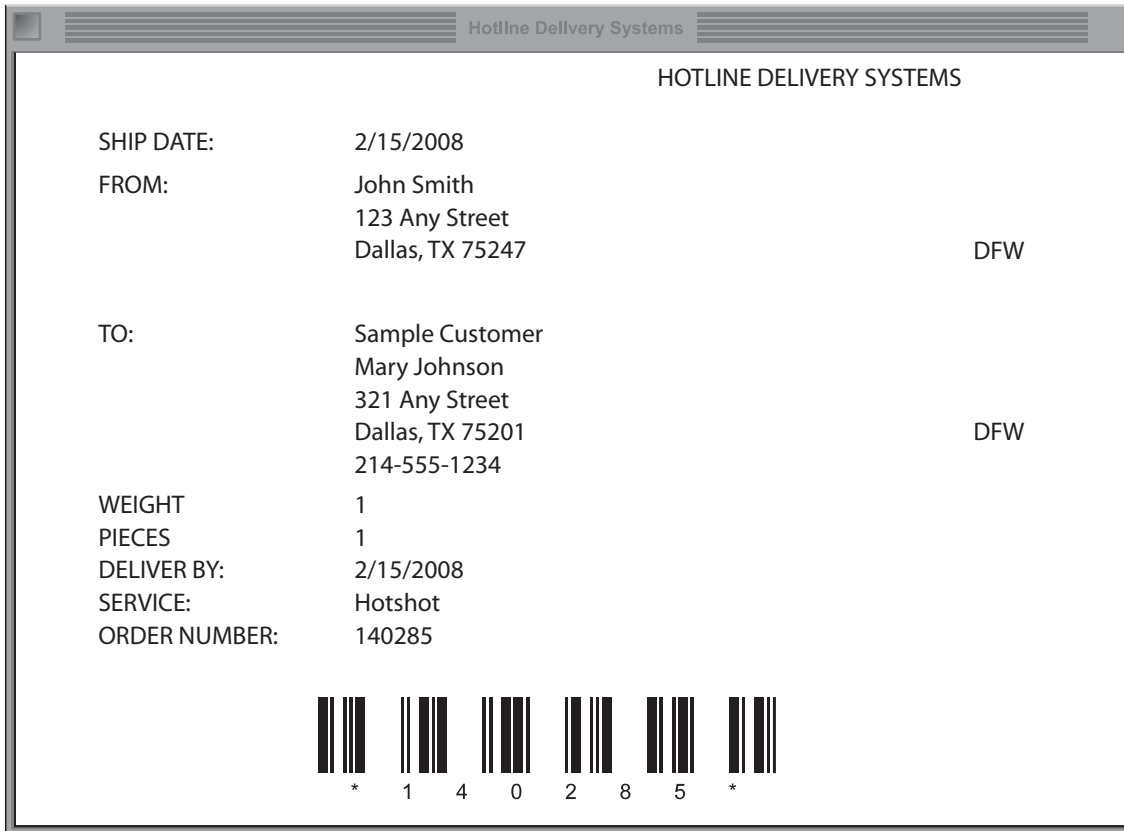
This will create a manifest intended to print on a standard 8.5 by 11 inch sheet of paper. You will need to use your browser "Print" function to print the label (either File, Print or click the printer icon).

Sample manifest:

Hotline Delivery Systems				
Print:	This Order BOL Labels: Default small 4x6 Pieces Pieces 4x6			
Ordered	Ready	Dispatched	Picked Up	Due By
02/15/2008 2:38PM	02/15/2008 2:38PM			02/15/2008 3:38PM
Order Information				
Tracking Number	1435			
Name	Mary Johnson			
Phone	214-555-1234			
Account Name	Sample Customer			
Pickup				
Name	JohnSmith			
Address 1	123 Any Street			
Address 2				
City	Dallas			
State	TX			
Zip	75247			
Contact	John Smith			
Phone	214-555-1234			
Delivery				
Name	Sample Customer			
Address 1	321 Any Street			
Address 2				
City	Dallas			
State	TX			
Zip	75201			
Contact	Mary Johnson			
Phone	214-555-4321			
Ready On				
Delivery Time				
Signed By				
Service	Hotshot			
Weight	10 lbs.			
Pieces	1			
Desc				
Route				
Reference				
B/L				
Declared Value				
Amount	\$42.00			

If you want to print a bar-code shipping label, select the **Shipping Label** option. This will create a label intended to print on a standard 8.5 by 11 inch sheet of paper which can be folded in half and affixed to the shipment. You will need to use your browser "Print" function to print the label (either File, Print or click the printer icon).

Sample shipping label:



The screenshot shows a window titled "Hotline Delivery Systems" with a shipping label. The label contains the following information:

HOTLINE DELIVERY SYSTEMS

SHIP DATE: 2/15/2008

FROM: John Smith
123 Any Street
Dallas, TX 75247 DFW

TO: Sample Customer
Mary Johnson
321 Any Street
Dallas, TX 75201 DFW
214-555-1234

WEIGHT 1
PIECES 1
DELIVER BY: 2/15/2008
SERVICE: Hotshot
ORDER NUMBER: 140285

* 1 4 0 2 8 5 *

Order Entry Shortcuts >

To use previously saved addresses, click on **Delivery Address Lookup**.

The screenshot shows a web browser window titled "Hotline Delivery Systems". The main header features the "HOTLINE" logo with a red starburst and a double-headed arrow. Below the logo is a navigation menu with links: Home, Place an Order, Your Account, About us, and Help. A left sidebar contains a menu with links: Shipping, Tracking, Edit preferences, Bar code entry, Reports, and Edit address book. The main content area is titled "Shipping" and includes a sub-header "Required fields are in bold". Below this are three buttons: "Order", "Round Trip", and "Quote". A red banner labeled "Order Form" is followed by a form with the following fields: "Account" (Sample Customer #1), "Your Name" (John Smith), "Your Phone" (214-555-1234), "Order EZ Ship" (dropdown), "Order" (text), and "Route" (text). A "Switch Pickup and Delivery (Flip)" section contains a "Switch" button, which is highlighted by a large red arrow. Below this are two "Address Lookup" sections, each with fields for Company, Address, Room, City, State, Zip, Contact, Phone, and Shipto Code. Each section also has checkboxes for "Residence", "My Address Only", and "Add to Address Book". A "Notes:" text area is located below the address lookup sections. The "Service Items" section includes fields for Pieces (1), Weight (10), Ready Time (NOW), Ready Date (NOW), COD, Declared Value (50), Vehicle (ANY), and Description. The form concludes with a "Service Summary" section.

This will bring up your **address book**.

Hotline Delivery Systems

HOTLINE

Home Place an Order Your Account About us Help

Edit preferences
Edit address book
View invoices

Edit your address book

If your address lookup has more than 50 matches, only the 50 most frequently used addresses will be displayed. To further refine your search, you can type in the first several letters of the desired name in the Name field below before clicking the Search button.

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Show Account: Show Address:

Name Search

New Address
Click on Name to edit address

Name	Address	
Sample Customer #1	123 Any Street	Delete
Sample Customer #2	456 Any Street	Delete
Sample Customer #3	789 Any Street	Delete
Sample Customer #4	012 Any Street	Delete
Sample Customer #5	345 Any Street	Delete

To narrow the search for saved addresses enter part of the name of the location and select **search**. You can either do this in the **Name** field on the **order entry screen** before clicking **Lookup** or on the above screen in the **Name** field and clicking **Search**.

The **EZ Ship** feature allows you to place an order to the most common delivery locations with less key-strokes. With this feature you can usually place an order in a matter of seconds. At the bottom of the order entry screen, you will see the following:

Hotline Delivery Systems

Pieces	<input type="text" value="1"/>	Weight	<input type="text" value="10"/>
Ready Time	<input type="text" value="NOW"/>	Ready Date	<input type="text" value="NOW"/>
COD	<input type="text"/>	Declared Value	<input type="text" value="50"/>
Vehicle	<input type="text" value="ANY"/>	Description	<input type="text"/>

Service Summary

Service:	<input type="text" value="HOTSHOT"/>		
Packaging:	<input type="text"/>		
Ready Time:		Ready Date:	
Due Time:		Due Date:	
Amount:			

Billing Information

Payment Type	<input type="text" value="Bill Me"/>		
Reference	<input type="text"/>	B/L(Alias)	<input type="text"/>

Email Notification

Send E-Mail To:	When shipment is:
<input type="text" value="john@sample.com"/>	<input type="text" value="delivered"/>
<input type="text"/>	<input type="text" value="delivered"/>
<input type="text"/>	<input type="text" value="delivered"/>

EZ Ship

Save Order as EZ Ship	<input type="text"/>
-----------------------	----------------------

To save an order as an **EZ Ship**, check the **EZ Ship** box and name the **EZ Ship** in the space to the right.

The next time you want to ship to this location, you will have an option under the **EZ Ship** feature on the top right of the order entry screen. (See the following page). Note that you can also create **EZ-Ships** from the **Edit Preferences** menu on the **Shipping Wizard** tab.

By selecting an **EZ Ship** option, all delivery information will be automatically filled in. All you have to do next is send the order through.

Hotline Delivery Systems

HOTLINE

Home Place an Order Your Account About us Help

Shipping
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Edit preferences
Bar code entry
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Edit address book

Shipping

Required fields are in bold

Order Round Trip Quote

Order Form

Account	Sample Customer #1	Order	EZ Ship
Your Name:	John Smith	Order	
Your Phone:	214-555-1234	Route:	

Switch Pickup and Delivery (Flip)

Pickup (Stop1) Address Lookup	Stop 2 Address Lookup
Company	Company
Address	Address
Room	Room
City	City
State	State
Zip	Zip
Contact	Contact
Phone	Phone
Shipto Code	Shipto Code
Residence <input type="checkbox"/>	Residence <input type="checkbox"/>
My Address Only <input type="checkbox"/>	My Address Only <input type="checkbox"/>
Add to Address Book <input type="checkbox"/>	Add to Address Book <input type="checkbox"/>

Notes:

Service Items

Pieces	1	Weight	10
Ready Time	NOW	Ready Date	NOW
COD		Declared Value	50
Vehicle	ANY	Description	

Service Summary

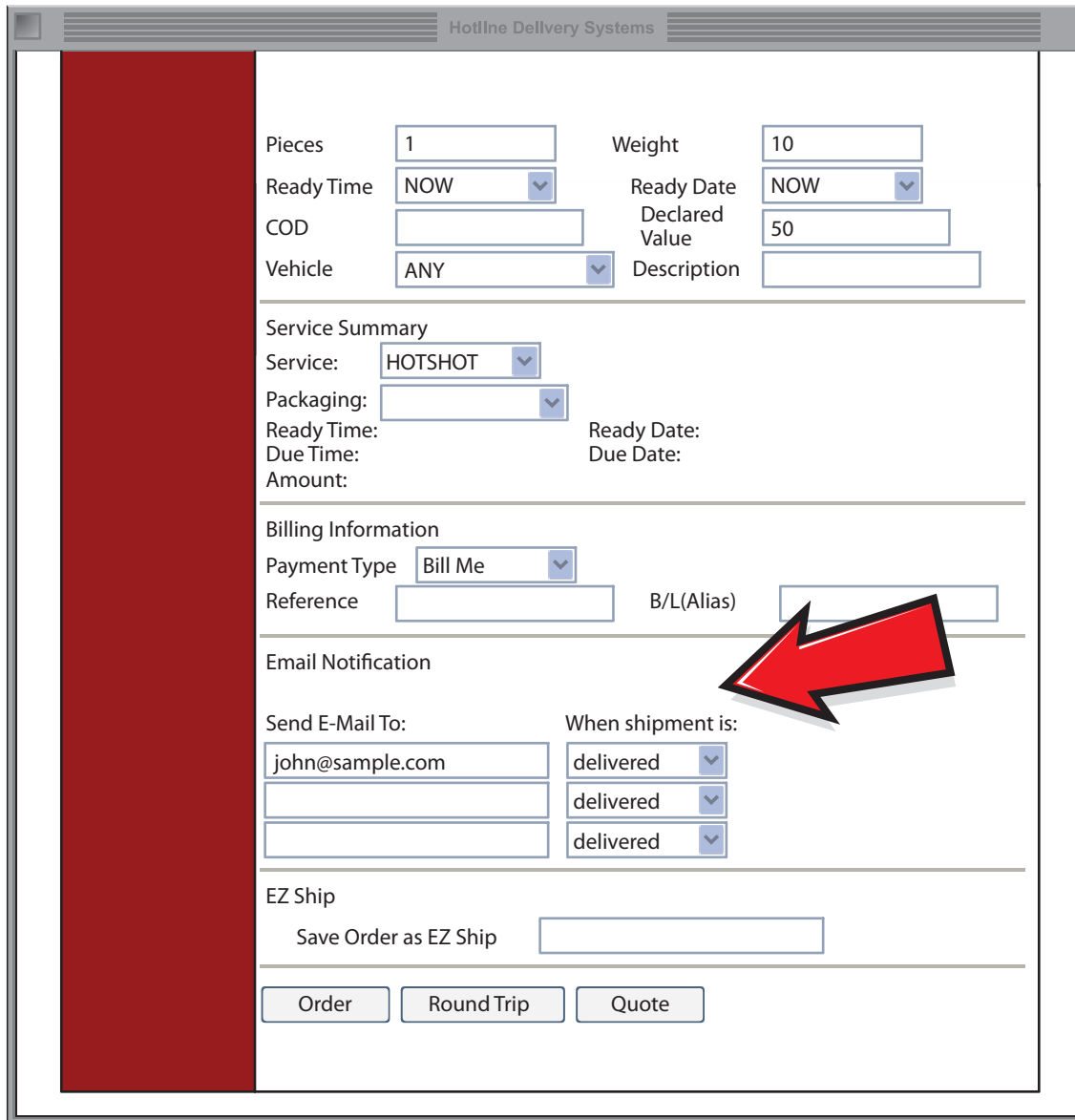
Service: **HOTSHOT**

Ready Time:	09:01AM	Ready Date:	2/15/2008
Due Time:	11:31AM	Due Date:	2/15/2008
Amount:	\$20.76		



Utilizing the Email Notification Feature >

You can select to have notifications sent by email when deliveries are picked up or delivered. An email can be sent to you, the recipient or a third party:



Hotline Delivery Systems

Pieces	<input type="text" value="1"/>	Weight	<input type="text" value="10"/>
Ready Time	<input type="text" value="NOW"/>	Ready Date	<input type="text" value="NOW"/>
COD	<input type="text"/>	Declared Value	<input type="text" value="50"/>
Vehicle	<input type="text" value="ANY"/>	Description	<input type="text"/>

Service Summary

Service:	<input type="text" value="HOTSHOT"/>		
Packaging:	<input type="text"/>		
Ready Time:		Ready Date:	
Due Time:		Due Date:	
Amount:			

Billing Information

Payment Type	<input type="text" value="Bill Me"/>		
Reference	<input type="text"/>	B/L(Alias)	<input type="text"/>

Email Notification

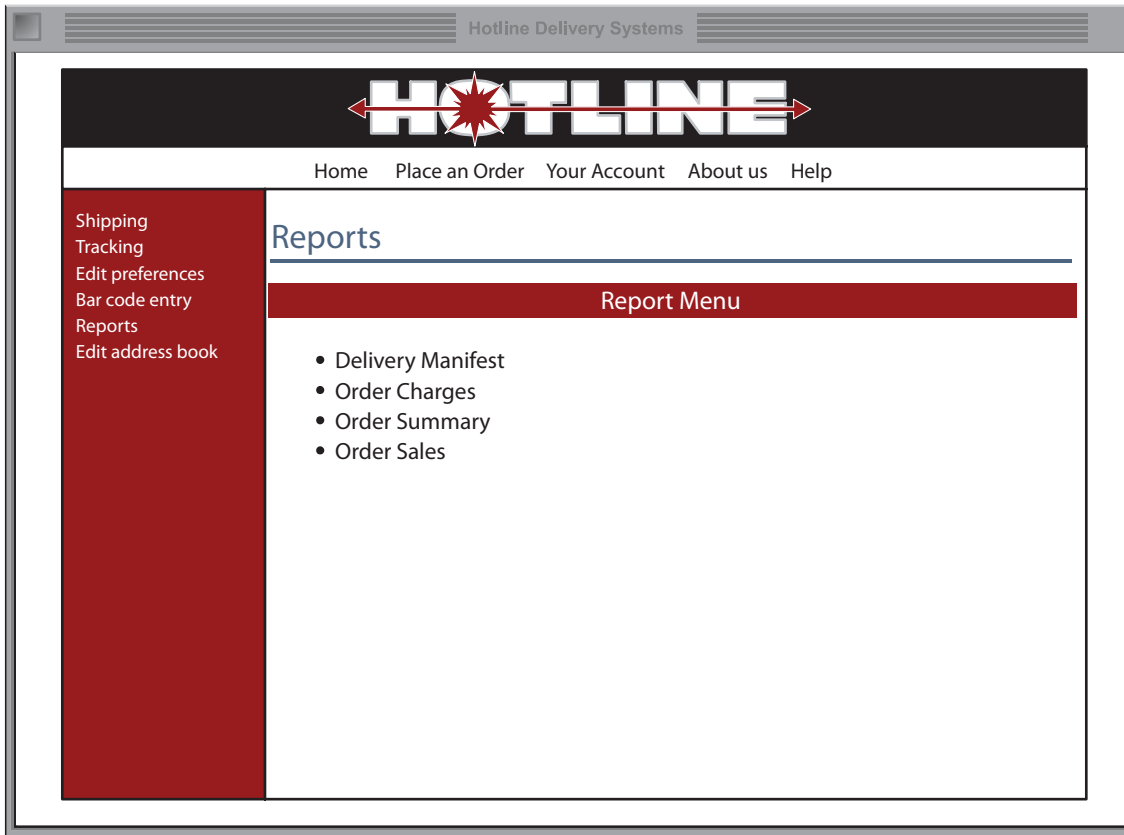
Send E-Mail To:	When shipment is:
<input type="text" value="john@sample.com"/>	<input type="text" value="delivered"/>
<input type="text"/>	<input type="text" value="delivered"/>
<input type="text"/>	<input type="text" value="delivered"/>

EZ Ship

Save Order as EZ Ship	<input type="text"/>
-----------------------	----------------------

Courier Management Reports >

Select the **Reports** option. The **Reports Screen** will appear:

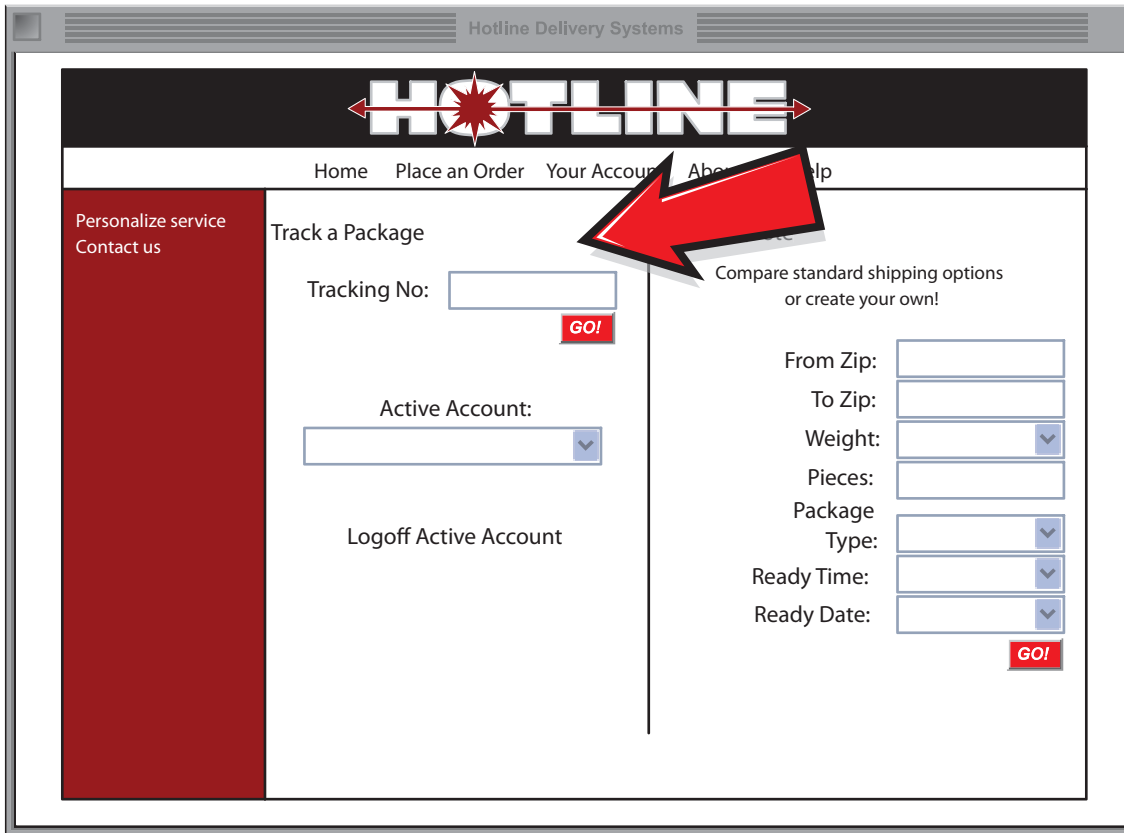


This will allow you to run various reports, which may be updated from time to time.

Tracking Packages >

Tracking packages can be done two different ways: before logging in or after logging in. Anyone can visit the website and track a package without logging in, however, the tracking information will not be as detailed as if you are logged in.

To track a package without being logged into system use the **Track a Package** field that shows on every page of the website - <http://www.hdsys.net> - and on the **Home** page once logged in.



The screenshot shows the website interface for Hotline Delivery Systems. The main heading is "HOTLINE" with a starburst graphic. Below it are navigation links: Home, Place an Order, Your Account, About, and Help. On the left, there is a red sidebar with links for "Personalize service" and "Contact us". The main content area is titled "Track a Package". It features a "Tracking No:" input field with a red "GO!" button below it. Below that is an "Active Account:" dropdown menu and a "Logoff Active Account" link. To the right, there is a section for "Compare standard shipping options or create your own!" with several input fields: "From Zip:", "To Zip:", "Weight:" (with a dropdown arrow), "Pieces:", "Package Type:" (with a dropdown arrow), "Ready Time:" (with a dropdown arrow), and "Ready Date:" (with a dropdown arrow). A red "GO!" button is located at the bottom right of this section. A large red arrow points from the right side of the page towards the "Tracking No:" input field.

The **Query** will return the following information.:

The screenshot shows a web browser window with the title "Hotline Delivery Systems". The main content area features the "HOTLINE" logo at the top, followed by a navigation menu with links for "Home", "Place an Order", "Your Account", "About us", and "Help". On the left side, there is a vertical red sidebar with a list of links: "Shipping", "Tracking", "Edit preferences", "Bar code entry", "Reports", and "Edit address book". The main content area is titled "Tracking" and contains a "Tracking Details" table. Below the table is an "Order Information" section with a list of details. At the bottom, there is a "Quick Track" section with a "Tracking No:" label, an input field, and a "Track It" button.

Hotline Delivery Systems

HOTLINE

Home Place an Order Your Account About us Help

Shipping
Tracking
Edit preferences
Bar code entry
Reports
Edit address book

Tracking

Tracking Details

Ordered	Ready	Dispatched	Picked Up	Due By
02/14/2008 3:00PM	02/15/2008 10:00AM			02/15/2008 12:00PM

Order Information

Tracking Number 3793
Ready On 02/15/2008 10:00AM
Signed By
Service Hotshot
Weight 1 lb.
Pieces 1

Quick Track

Tracking No:

To track a package after logging in, click on the **Tracking** tab on the left menu. This will bring up the following screen:

Hotline Delivery Systems

HOTLINE

Home Place an Order Your Account About us Help

- Shipping
- Tracking
- Edit preferences
- Bar code entry
- Reports
- Edit address book

Quick Track

Tracking No:

Power Track

Account:

From Date:

To Date:

Client Code:

Reference No:

Order Alias:

Requestor:

Name:

Address:

Piece:

Show:

Order By:

Subtotals(Reference):

Inbound Track

Account Name:

Supplier's Account ID:


From Date:

To Date:

Order By:

If you don't know your order number, you can use the **Power Track** function and search by date range, reference number or other criteria. If more than one order matches your request, you will get a list of orders (below). To see more tracking details on any individual order, click the **order number link**.

Hotline Delivery Systems



[Home](#) [Place an Order](#) [Your Account](#) [About us](#) [Help](#)

[Shipping](#)
[Tracking](#)
[Edit preferences](#)
[Bar code entry](#)
[Reports](#)
[Edit address book](#)

Tracking

Order# 136737	Date: 2/15/2008	Amount \$20.76
	John Smith	123 Any Street, Dallas, TX 75247
	Sample Customer #1	321 Any Street, Dallas, TX 75201
Order# 247848	Date: 2/15/2008	Amount \$20.76
	Mary Johnson	456 Any Street, Dallas, TX 75247
	Sample Customer #2	654 Any Street, Dallas, TX 75201
Order# 358959	Date: 2/15/2008	Amount \$20.76
	John Smith	789 Any Street, Dallas, TX 75247
	Sample Customer #4	987 Any Street, Dallas, TX 75201
Order# 469060	Date: 2/15/2008	Amount \$20.76
	Mary Johnson	012 Any Street, Dallas, TX 75247
	Sample Customer #2	210 Any Street, Dallas, TX 75201

Quick Track

Tracking No:

Power Track

Account:

From Date:

To Date:

Client Code:

Reference No:

Order Alias:

Requestor:

Name:

Address:

Piece:


Show:

Order By:

Subtotals(Reference):

Once you have located the job you are looking for, the following information will be available. As you can see there is much more information than when tracking from the home page prior to logging in.

Hotline Delivery Systems



[Home](#) [Place an Order](#) [Your Account](#) [About us](#) [Help](#)

[Shipping](#)
[Tracking](#)
[Edit preferences](#)
[Bar code entry](#)
[Reports](#)
[Edit address book](#)

Tracking

Tracking Details

Ordered	Ready	Dispatched	Picked Up	Due By
02/14/2008 3:00PM	02/15/2008 10:00AM	02/15/2008 10:00AM		02/15/2008 12:00PM

Order Information

Tracking Number	136767
Name	John Smith
Phone	214-555-1234
Account Name	Sample Customer #1
Pickup	
Client Number	4859
Name	Sample Customer #4
Address 1	321 Any Street
Address 2	
City	Dallas
State	TX
Zip	75247
Contact	John Smith
Phone	214-555-4321
Delivery	
Name	Mary Johnson
Address 1	123 Any Street
Address 2	
City	Dallas
State	TX
Zip	75201
Contact	Mary Johnson
Phone	214-555-6789
Ready On	2/15/2008 9:00AM
Delivery Time	2/15/2008 12:00PM
Signed By	M. Johnson
Service	Hotshot
Weight	1 lb.
Pieces	1
Reference	
Declared Value	50
Amount	20.76

